



ADDRESS:
Building 4
175 Varsity Parade
Varsity Lakes QLD 4227

POSTAL ADDRESS:
PO Box 35
Varsity Lakes QLD 4227

CONTACT DETAILS:
PH: 07 5551 0269
FX: 07 5641 7810
EM: reception@hopecollege.com
W: <https://hopecollege.com>

HOPE COLLEGE
is a training ministry of
Hope of the Gold Coast Ltd
ABN: 72 070 512 560

PROVIDER CODE:
2942

**CRICOS PROVIDER
CODE:**
01679M

CENTRELINK CODE:
4P105

PASTORAL REFERENCE FORM

Chaplaincy and Pastoral Care

PRIVATE AND CONFIDENTIAL

NAME OF PASTOR PHONE

NAME OF CHURCH

NAME OF APPLICANT

Due to the very personal and ethical nature of Chaplaincy and the responsibilities associated with this ministry, it is necessary for Hope College to ask the following questions to assist the applicant in identifying if Chaplaincy is a suitable ministry choice for them.

INSTRUCTIONS FOR PASTOR—Please complete the following questions:

1) How long have you know the applicant? Years Months

2) In your opinion, would the applicant be spiritually, physically and emotionally capable of performing the requirements of Chaplaincy and able to abide by the Chaplains' Code of Professional Conduct (outlined overleaf)? Yes No

Reasons:

3) Should the applicant be successful and enrol in Chaplaincy training, is your church able to provide the applicant with volunteer community based ministry opportunities where they can gain chaplaincy skills and experience? Yes No

If yes, what ministry opportunities are available?

If no, can you recommend another organisation that may provide such opportunities?

4) Is there any information that you feel needs to be taken into consideration in respect of this application?

5) On the basis of the above, the applicant is:

Strongly recommended

Recommended

Recommended with reservations

Not recommended

6) Regarding the applicant's access to the information on this form:

A) Yes, I give permission for the applicant to read this form if required

B) No, The information on this form is to remain **CONFIDENTIAL**, and not to be accessed by The applicant*

**If you do not recommend the applicant, Hope College will advise the applicant that their reference was not supported and give the applicant opportunity to seek another reference.*

Pastor's Signature

Date

Please send this reference to:

Post to: PO Box 35, Varsity Lakes QLD 4227
Fax: 07 5641 7810
Email: reception@hopecollege.com



CHAPLAINS' CODE OF PROFESSIONAL CONDUCT - Australian Christian Churches (ACC)

The Code of Professional Conduct requires Endorsed Chaplains/Team Chaplains to be personally responsible and accountable for their practice and conduct as provided by this Code.

Members are required to:

- Be a committed Christian who holds to the Apostles Creed and the doctrines held by their relevant denomination.
- Maintain the highest ethical standards in their own personal life.
- Be personally accountable for their professional conduct to their employing authority and/or Church authority.
- Maintain the highest standards of professional competence and integrity in the pastoral, spiritual and religious care of recipients.
- Exercise the greatest sensitivity and discretion in matters of confidentiality, privacy and respect for others.
- Continue to undertake professional development, enhancing their chaplaincy skills; including attendance at Chaplaincy Australia Conferences and regional meetings.
- Co-operate fully with industry professionals, Chaplaincy colleagues and representatives of the Church in providing holistic care to others.
- Respect at all times the religious faith, practice and belief systems of clients.
- Provide for the appropriate pastoral, spiritual and religious services required by recipients.
- Ensure that no personal action or omission, within their own area of responsibility, is contrary to the highest standards of care or to the welfare of recipients.
- Be an active member of a local Church fellowship.
- Meet with their Senior Minister (or their appointee) periodically to discuss their ministry and to ensure that accountability and encouragement is being received.
- Engage in regular mentoring/supervision that contributes to your own personal, spiritual and professional development.