



Private and confidential
CHAPLAINCY QUESTIONNAIRE
For applicants seeking entry into Chaplaincy training

Due to the very personal and ethical nature of Chaplaincy and the responsibilities associated with this ministry, it is necessary for Hope College to ask the following questions to assist the applicant in identifying if this training is a suitable choice for them.

Applicant's Name	
Chaplaincy experience	<input type="checkbox"/> I am currently not a chaplain, but seeking to become a chaplain (complete Parts A & B of this questionnaire) <input type="checkbox"/> I am currently working as a chaplain and seeking further training (complete Part B of this questionnaire only – a letter verifying your employment hours, roles and responsibilities will be required once you have received your Letter of Acceptance into this course)

PART A: ANSWER THE FOLLOWING QUESTIONS

Questions	Answers
1. Why would you like to work as a Chaplain?	
2. Have you had any previous experience or association with Chaplaincy? Give brief details.	
3. What personal qualities would you consider to be important for a Chaplain to demonstrate?	

4. Are you willing and available to work flexible hours in a chaplaincy role, being accountable to your local church and workplace?(give reasons)	
5. Have you ever been charged or investigated for a criminal offence?*	<input type="checkbox"/> No <input type="checkbox"/> Yes, if yes write a brief explanation:
6. Are you willing to obtain a suitability card and/or police check if required by your work-based training provider, at your own expense?	Positive criminal history screening card (<i>check the requirements of the state/territory in which you are ministering for working with children, youth, aged and disability</i>) <input type="checkbox"/> No <input type="checkbox"/> Yes Police check <input type="checkbox"/> No <input type="checkbox"/> Yes Any comments:

* Disclosure of this information will not automatically disqualify you from entry into a course. Disclosure is necessary because this information may or may not have a direct bearing on your suitability for work-based training placement as a trainee Chaplain. Hope College has a duty of care to disclose such information to potential work-based training providers prior to accepting an applicant's enrolment.

PART B: READ THE CODE OF CONDUCT AND SIGN THE DECLARATION

CHAPLAINS' CODE OF PROFESSIONAL CONDUCT - Australian Christian Churches (ACC)

The Code of Professional Conduct requires Endorsed Chaplains/Team Chaplains to be personally responsible and accountable for their practice and conduct as provided by this Code.

Members are required to:

- Be a committed Christian who holds to the Apostles Creed and the doctrines held by their relevant denomination.
- Maintain the highest ethical standards in their own personal life.
- Be personally accountable for their professional conduct to their employing authority and/or Church authority.
- Maintain the highest standards of professional competence and integrity in the pastoral, spiritual and religious care of recipients.
- Exercise the greatest sensitivity and discretion in matters of confidentiality, privacy and respect for others.
- Continue to undertake professional development, enhancing their chaplaincy skills; including attendance at Chaplaincy Australia Conferences and regional meetings.
- Co-operate fully with industry professionals, Chaplaincy colleagues and representatives of the Church in providing holistic care to others.
- Respect at all times the religious faith, practice and belief systems of clients.
- Provide for the appropriate pastoral, spiritual and religious services required by recipients.
- Ensure that no personal action or omission, within their own area of responsibility, is contrary to the highest standards of care or to the welfare of recipients.
- Be an active member of a local Church fellowship.
- Meet with their Senior Minister (or their appointee) periodically to discuss their ministry and to ensure that accountability and encouragement is being received.
- Engage in regular mentoring/supervision that contributes to your own personal, spiritual and professional development.

DECLARATION:

I declare that the information I have written on this form is correct.

- I understand that depending on the requirements of my work-based training, I may need to obtain a suitability card and/or a police check at my own expense.
- I understand that a work-based training provider has the right to refuse or terminate my access to their workplace as a volunteer, should my behaviour at any time violate their code of conduct.
- I understand that the information on this document is private and confidential but may need to be disclosed to a work-based training provider.
- I have read and will abide by the Chaplains' Code of Professional Conduct written above.

Signed: _____ Date: _____