



WORK-BASED TRAINING PLAN

Student No:

Course/Qualification Code: *CHC42315*
 Title: *Certificate IV in Chaplaincy and Pastoral Care*

WBT Requirement **100 HOURS**

We confirm that we understand and agree to the Training Plan outlined below:

STUDENT		WORK-BASED TRAINING PROVIDER		HOPE COLLEGE REPRESENTATIVE	
Student Name		Work-Based Training Supervisor		Name	
Signature		Signature		Signature	
Date		Date		Date	

UNIT OF COMPETENCY		Workplace Tasks to be undertaken (as outlined in Workplace Reports in assessment tasks)		Participation Records Sighted by Hope College Representative	Date Achieved
CODE	TITLE				
CHCLEG001	Work legally and ethically	<ul style="list-style-type: none"> Identify and respond to legal requirements Identify and meet ethical responsibilities 	<ul style="list-style-type: none"> Contribute to workplace improvements 		
CHCDIV001	Work with diverse people	<ul style="list-style-type: none"> Reflect on own perspectives Appreciate diversity and inclusiveness, and their benefits 	<ul style="list-style-type: none"> Communicate with people from diverse backgrounds and situations Promote understanding across diverse groups 		
HLTWH001	Participate in work health and safety	<ul style="list-style-type: none"> Follow safe work practices Implement safe work practices 	<ul style="list-style-type: none"> Contribute to safe work practices in the workplace Reflect on own safe work practices 		
CHCCOM002	Use communication to build relationships	<ul style="list-style-type: none"> Communicate with clients and co-workers Address communication needs 	<ul style="list-style-type: none"> Facilitate meetings 		
CHCPAS001	Plan for the provision of pastoral and spiritual care	<ul style="list-style-type: none"> Prepare for pastoral and spiritual care work Determine pastoral and spiritual care networks and resources 	<ul style="list-style-type: none"> Establish professional supervision 		
CHCPAS002	Provide pastoral and spiritual care	<ul style="list-style-type: none"> Identify ethical, spiritual and pastoral issue requiring support Provide individual and/or community support Review and reflect on pastoral and spiritual care 	<ul style="list-style-type: none"> Participate in professional supervision Maintain records 		
CHCCCS017	Provide loss and grief support	<ul style="list-style-type: none"> Recognise reactions to loss and grief Engage empathically Offer support and information 	<ul style="list-style-type: none"> Care for self Review support provided 		
CHCCCS016	Respond to client needs	<ul style="list-style-type: none"> Establish an interpersonal relationship with the client Identify the range of issues impacting on the client 	<ul style="list-style-type: none"> Analyse information to determine course of action Refer client to other services to provide additional support 		
CHCMHS001	Work with people with mental health issues	<ul style="list-style-type: none"> Establish respectful relationships with people with mental health issues Determine the needs of people with mental health issues 	<ul style="list-style-type: none"> Work with people with mental health issues to meet aspirations and needs 		
CHCPRP003	Reflect on and improve own professional practice	<ul style="list-style-type: none"> Reflect on own practice Enhance own practice 	<ul style="list-style-type: none"> Facilitate ongoing professional development 		
CHCCCS003	Increase the safety of individuals at risk of suicide	<ul style="list-style-type: none"> Identify and assess the person's current suicide risk Collaborate to increase immediate safety 	<ul style="list-style-type: none"> Operate within an agreed code of ethics or practice 		
CHCAGE001	Facilitate the empowerment of older people	<ul style="list-style-type: none"> Develop relationships with older people Provide services to older people 	<ul style="list-style-type: none"> Support the rights of older people Promote health and re-ablement of older people 		
CHCDIS007	Facilitate the empowerment of people with a disability	<ul style="list-style-type: none"> Demonstrate commitment to empowerment for people with disability Foster human rights 	<ul style="list-style-type: none"> Facilitate choice and self-determination 		
CHCPAL001	Deliver care services using a palliative approach	<ul style="list-style-type: none"> Apply principals and aims of a palliative approach when supporting individuals Respect the person's preferences for quality of life choices Follow the person's advance care directives in the care plan 	<ul style="list-style-type: none"> Respond to signs of pain and other symptoms Follow end-of-life care strategies 		
CHCYTH001	Engage respectfully with young people	<ul style="list-style-type: none"> Communicate effectively with young people Reflect understanding of youth cultures and subcultures and young person's own development 	<ul style="list-style-type: none"> Work with the young person as the focus Reflect on own practice and values 		
BSBRES401	Analyse and present research information	<ul style="list-style-type: none"> Gather and organise information Research and analyse information 	<ul style="list-style-type: none"> Present information 		